



State of Oregon
Department of
Environmental
Quality

State of Oregon Department of Environmental Quality

ECO Survey Worksheet

Employee Commute Options Program

Please complete a separate form if you are surveying more than one work site. DEQ will summarize these results and provide you with a report via email.

Company name: _____

Mailing address: _____

Physical location: (if different from above)

Contact person: _____ Phone number: _____

Email address: _____ Survey date(s): _____

1. Calculate response rate (please note the [ECO rules](#) require a minimum 75% response rate):

(A) Total number of ECO affected employees at work site: _____

(B) Total number of surveys returned: _____

Response rate: _____ (line B ÷ line A)

2. Tabulate data for Monday through Friday only.

Add up every trip reported for each category and record. The trips that are recorded in this survey are trips employees take to work. For example, a full-time employee working five days per week generates 5 trips.

For carpool trips, keep track of the number of people in each carpool. If the question is not answered, the default carpool trip number is 2.

| Commute mode | Reported Trips |
|----------------------------------|----------------|
| Drove alone | |
| Carpooled/vanpooled 2-person | |
| Carpooled/vanpooled 3-person | |
| Carpooled/vanpooled 4-person | |
| Carpooled/vanpooled 5-person | |
| Carpooled/vanpooled 6+ persons | |
| Bus/MAX | |
| Biked | |
| Walked | |
| Telecommuted | |
| Day off for compressed work week | |

I prefer to receive my results by email by mail

Email or mail this worksheet to:

Oregon Department of Environmental Quality

Air Quality Division – ECO Program

700 NE Multnomah St., Suite 600

Portland, OR 97232-4100

Phone (503) 229-6154

Email: eco@deq.oregon.gov