



# **PLANNING COMMISSION**

## **WEDNESDAY, NOVEMBER 14, 2018**

### **IV. INFORMATIONAL**

- A. City Council Action Minutes (October 1 & 15, 2018)

City Council Meeting Action Minutes  
October 1, 2018

**City Council members present included:**

Mayor Knapp  
Councilor Starr  
Councilor Stevens  
Councilor Lehan  
Councilor Akervall

Nancy Kraushaar, Community Develop. Director  
Delora Kerber, Public Works Director  
Mark Ottenad, Public/Government Affairs Director  
Dwight Brashear, SMART Director  
Shasta Barnes, Library Operations Manager  
Amanda Guile-Hinman, Assistant City Attorney  
Mike McCarty, Parks and Recreation Director  
Chris Neamtzu, Planning Director  
Bill Evans, Communications & Marketing Manager  
Zach Weigel, Capital Projects Engineering Manager  
Eric Loomis, Transit Operations Manager  
Tod Blankenship, Parks Supervisor  
Nicole Hendrix, Transit Management Analyst

**Staff present included:**

Bryan Cosgrove, City Manager  
Barbara Jacobson, City Attorney  
Kimberly Veliz, City Recorder  
Jeanna Troha, Assistant City Manager  
Scott Simonton, Fleet Manager  
Kerry Rappold, Natural Resources Manager  
Daniel Pauly, Senior Planner, Planning

AGENDA ITEM	ACTIONS
<b>WORK SESSION</b>	
A. Cooperative IGA Between the Library Dist. of Clackamas Co. and Library Cities Amendment No. 3	Staff briefed Council on Resolution No. 2703, authorizing the City Manager to approve amendment to the cooperative intergovernmental agreement between the City of Wilsonville and the library district of Clackamas County.
B. Award Contract for Cutaway Bus Purchase	Council was informed of Resolution No. 2708, authorizing SMART to purchase three CNG fueled, 21 passenger buses from Schetky NW Sales.
C. Integrated Pest Management Plan	Council provided feedback on the Integrated Pest Management (IPM) Plan.
D. Water Treatment Plant River Access	Council heard an update on the plans for the Water Treatment Plant River Access.
E. Emergency Board Meeting Regarding the Aurora Airport Expansion	Council was briefed that staff planned on discussing the topic of the Aurora Airport Expansion process during the Council meeting.
<b>REGULAR MEETING</b>	
<u>Communications</u>	
A. 2018 Community Survey Results	Staff presented on the 2018 National Citizen Survey (NCS), performed by the National Research Center.

<p><u>Mayor's Business</u> A. Upcoming Meetings</p>	<p>Upcoming meetings were announced by the Mayor as well as the regional meetings he attended on behalf of the City.</p>
<p><u>Consent Agenda</u> A. <b><u>Resolution No. 2703</u></b> A Resolution of the City of Wilsonville Authorizing the City Manager to Approve Amendment to the Cooperative Intergovernmental Agreement Between the City of Wilsonville and the Library District of Clackamas County.  B. <b><u>Resolution No. 2708</u></b> A Resolution of the City of Wilsonville Authorizing South Metro Area Regional Transit (SMART) to Purchase Three CNG Fueled, 21 Passenger Buses from Schetky NW Sales.</p>	<p>The Consent Agenda was adopted 5-0.</p>
<p><u>Public Hearing</u> A. <b><u>Ordinance No. 825 – 1<sup>st</sup> Reading</u></b> An Ordinance of the City of Wilsonville Adopting Certain Amendments to the Wilsonville Development Code and Comprehensive Plan Regarding Accessory Dwelling Units, as Well as Other Development Code Amendments, to Provide Clarity and Functionality to the Code Related to Accessory Dwelling Units and Other Housing.  B. <b><u>Ordinance No. 828 - 1<sup>st</sup> Reading</u></b> An Ordinance of the City of Wilsonville Amending The 2017 Transit Master Plan for Inclusion of the Programs Enhancement Strategy.</p>	<p>After a public hearing was conducted, Ordinance No. 825 was adopted on first reading by a vote of 5-0.  After a public hearing was conducted, Ordinance No. 828 was adopted on first reading by a vote of 5-0.</p>
<p><u>Continuing Business</u> A. <b><u>Ordinance No. 827 – 2<sup>nd</sup> Reading</u></b> An Ordinance of the City of Wilsonville Amending Wilsonville Code Chapter 10 By Adding 10.600 Through 10.680 And Deleting 10.305.</p>	<p>Ordinance No. 827 was adopted on second reading by a vote of 5-0.</p>
<p><u>City Manager's Business &amp; Legal Business</u> A. Emergency Board Meeting Regarding the Aurora State Airport Runway Expansion</p>	<p>Council made a motion to authorize the City Manager and City Attorney to draft a response letter, subject to review and comment from City Council, and allowing the Mayor to sign after review. Motion passed 5-0.</p>
<p><b>ADJOURN</b></p>	<p>9:19 p.m.</p>

City Council Meeting Action Minutes  
October 15, 2018

**City Council members present included:**

Mayor Knapp  
Councilor Starr  
Councilor Stevens  
Councilor Lehan  
Councilor Akervall

Dan Carlson, Building Official  
Cathy Rodocker, Finance Director  
Mark Ottenad, Public/Government Affairs Director  
Dwight Brashear, SMART Director  
Amanda Guile-Hinman, Assistant City Attorney  
Mike McCarty, Parks and Recreation Director  
Chris Neamtzu, Planning Director  
Brian Stevenson, Parks and Rec. Program Manager  
Bill Evans, Communications & Marketing Manager  
Zach Weigel, Capital Projects Engineering Manager  
Jordan Vance, Economic Development Manager  
Robert Wurpes, Chief of Police  
Nicole Hendrix, Transit Management Analyst

**Staff present included:**

Bryan Cosgrove, City Manager  
Barbara Jacobson, City Attorney  
Kimberly Veliz, City Recorder  
Jeanna Troha, Assistant City Manager  
Matt Palmer, Civil Engineer  
Nancy Kraushaar, Community Develop. Director

AGENDA ITEM	ACTIONS
<b>WORK SESSION</b>	
A. Year 2000 Urban Renewal Amendment 12	Staff provided information on URA Resolution No. 280, approving the Year 2000 Urban Renewal Plan 12th Amendment to add property, delete property and identify property to be acquired for the 5th Street/Kinsman Road Extension Project.
B. 5th to Kinsman Eminent Domain Resolution	Staff updated Council on the following: Resolution No. 2676 to be voted on during the Council meeting and URA Resolution No. 281 scheduled for the Urban Renewal Agency meeting.
C. Kinsman Road Extension IGA Amendment	Council was informed of Resolution No. 2709, which was scheduled to be voted on the Consent Agenda.
D. Code Cleanup	Council heard the proposed amendments to Wilsonville Code 7.418, 9.200, and 9.400.
E. Award of the PSA for Design and Construction Services for Charbonneau Utility Repairs	Council was briefed on Resolution No. 2707, authorizing the City Manager to execute a PSA with Wallis Engineering for design and construction engineering services for the Charbonneau Utility Repair.

<p>F. SMART's 2018 Rider Survey Results</p>	<p>Staff presented the 2018 SMART Annual Rider Survey Results.</p>
<p><b>REGULAR MEETING</b></p>	
<p><u>Communications</u></p>	
<p>A. Metro Update</p> <p>B. Memorial Park Safety Briefing</p>	<p>Councilor Dirksen presented an update on Metro.</p> <p>Staff informed Council of safety concerns at Memorial Park and shared their plans to alleviate some of those concerns.</p>
<p><u>Mayor's Business</u></p>	
<p>A. Upcoming Meetings</p>	<p>Upcoming meetings were announced by the Mayor as well as the regional meetings he attended on behalf of the City.</p>
<p><u>Consent Agenda</u></p>	
<p>A. <b><u>Resolution No. 2707</u></b>  A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With Wallis Engineering For Design And Construction Engineering Services For The Charbonneau Utility Repair: French Prairie Drive Phase II And Old Farm Road Phase I Project (CIP #1500, #2500, #4500, And #7500).</p> <p>B. <b><u>Resolution No. 2709</u></b>  A Resolution Of The City Of Wilsonville (City) Authorizing Amendment #01 Of Local Agency Agreement No. 31056 With The State Of Oregon, Acting By And Through Its Department Of Transportation (ODOT) Revising The Total Amount Of Federal Funds Available To Construct The Kinsman Road Extension Project (CIP #4004).</p>	<p>The Consent Agenda passed 5-0.</p>
<p><u>Public Hearing</u></p>	
<p>A. <b><u>Resolution No. 2710</u></b>  A Resolution Authorizing A Supplemental Budget Adjustment For Fiscal Year 2018-19.</p> <p>B. <b><u>Ordinance No. 829</u></b>  An Ordinance Of The City Of Wilsonville Amending Wilsonville Code Sections 7.418, 9.200, And 9.400.</p>	<p>After conducting the public hearing, Council adopted Resolution No. 2710 by a vote of 5-0.</p> <p>After conducting the public hearing, Council approved Ordinance No. 829 on first reading, 5-0.</p>
<p><u>New Business</u></p>	
<p>A. <b><u>Resolution No. 2676</u></b>  A Resolution Of The City Of Wilsonville Authorizing Acquisition Of Property And Property Interests Related To Construction Of The 5th Street/Kinsman Road Extension Project.</p>	<p>Mayor Knapp recused himself from voting on Resolution No. 2676. Adopted by a vote of 4-0.</p>

<p><u>Continuing Business</u></p> <p>A. <b><u>Ordinance No. 825</u></b>  An Ordinance Of The City Of Wilsonville Adopting Certain Amendments To The Wilsonville Development Code And Comprehensive Plan Regarding Accessory Dwelling Units, As Well As Other Development Code Amendments, To Provide Clarity And Functionality To The Code Related To Accessory Dwelling Units And Other Housing.</p> <p>B. <b><u>Ordinance No. 826</u></b>  An Ordinance Of The City Of Wilsonville Adopting The 2018 Parks And Recreation Comprehensive Master Plan As A Sub-Element Of The City Of Wilsonville Comprehensive Plan, Replacing All Prior Parks And Recreation Master Plans, And Repealing Ordinance No. 625.</p> <p>C. <b><u>Ordinance No. 828</u></b>  An Ordinance Of The City Of Wilsonville Amending The 2017 Transit Master Plan For Inclusion Of The Programs Enhancement Strategy.</p>	<p>Ordinance No. 825 was adopted on second reading by a vote of 5-0.</p> <p>Ordinance No. 826 was adopted on second reading by a vote of 5-0.</p> <p>Ordinance No. 828 was adopted on second reading by a vote of 5-0.</p>
<p><u>City Manager's Business</u></p>	<p>Reminded Council of the Urban Renewal meeting following the Council meeting.</p>
<p><u>Legal Business</u></p>	<p>Updated Council on Kinder Morgan. Furthermore, mentioned that at the next Work Session there will be an agenda item on the regulations for 5G wireless small cell devices.</p>
<p><b>URBAN RENEWAL AGENCY</b></p>	
<p><u>Public Hearing</u></p> <p>A. <b><u>URA Resolution No. 289</u></b>  A Resolution Authorizing A Supplemental Budget Adjustment For Fiscal Year 2018-19.</p>	<p>After conducting the public hearing, Council adopted URA Resolution No. 289 by a vote of 5-0.</p>
<p><u>New Business</u></p> <p>A. <b><u>URA Resolution No. 280</u></b>  A Resolution Approving The Year 2000 Urban Renewal Plan 12th Amendment To Add Property, Delete Property And Identify Property To Be Acquired For The 5th Street/Kinsman Road Extension Project.</p> <p>B. <b><u>URA Resolution No. 281</u></b>  A Resolution Of The Urban Renewal Agency Of The City Of Wilsonville Authorizing Acquisition Of Property And Property Interests Related To Construction Of The 5th Street/Kinsman Road Extension Project.</p>	<p>Mayor Knapp recused himself from voting on URA Resolution No. 280. Adopted by a vote of 4-0.</p> <p>Mayor Knapp recused himself from voting on URA Resolution No. 281. Adopted by a vote of 4-0.</p>

<p>C. <b><u>URA Resolution No. 286</u></b>  A Resolution Of The Urban Renewal Agency Of The City Of Wilsonville Amending The Termination Date For 26755 SW 95<sup>th</sup> Avenue Tax Increment Finance (TIF) Zone.</p> <p>D. <b><u>URA Resolution No. 287</u></b>  A Resolution Of The Urban Renewal Agency Of The City Of Wilsonville Amending The Termination Date For 27255 SW 95th Avenue Tax Increment Finance (TIF) Zone.</p> <p>E. <b><u>URA Resolution No. 288</u></b>  A Resolution Of The Urban Renewal Agency Of The City Of Wilsonville Amending The Termination Date For Building 83- 26440 SW Parkway Avenue Tax Increment Finance (TIF) Zone.</p>	<p>URA Resolution No. 286 passed 5-0.</p> <p>URA Resolution No. 287 passed 5-0.</p> <p>URA Resolution No. 288 passed 5-0.</p>
<p><b>ADJOURN</b></p>	<p>9:25 p.m.</p>