

RESOLUTION NO. 855

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONSTRUCTION MANAGEMENT CONTRACT WITH OTAK FOR THE PARKWAY PHASE OF L.I.D. NO. 5.

WHEREAS, the Wilsonville City Council has adopted Resolution No. 847, approving the bid process, accepting the low qualified bid and awarding the construction contract to the low qualified bidder for the Parkway Avenue Project: and

WHEREAS, the city has issued written notice to proceed and desires to move forward with the project in a timely manner; and

WHEREAS, the City desires that the construction process of the Parkway Avenue Project be managed in the most efficient manner possible.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Wilsonville that:

1. The City shall authorize the Mayor to enter into a construction management contract with OTAK, Inc. as described in attached Exhibit "A".


2. The City shall authorize the expenditure of funds for the construction management contract from:

<u>ACCOUNT NO.</u>	<u>AMOUNT</u>
500-1-7490000	\$97,870

ADOPTED by the City Council of the City of Wilsonville at a regular meeting thereof the 15th day of July, 1991 and filed with the Wilsonville City Recorder this same day.


GERALD A. KRUMMEL, Mayor

ATTEST:



VERA A. ROJAS, CMC, City Recorder

SUMMARY of Votes:

Mayor Krummel	<u>AYE</u>
Councilor Chandler	<u>AYE</u>
Councilor Carter	<u>AYE</u>
Councilor Van Eck	<u>ABSENT</u>
Councilor Lehan	<u>AYE</u>



City of
WILSONVILLE
in OREGON

30000 SW Town Center Loop E • PO Box 220
Wilsonville, OR 97070
(503) 682-1011

EXHIBIT "A"

COMMUNITY DEVELOPMENT DEPARTMENT
MEMORANDUM

DATE: JULY 9, 1991
TO: HONORABLE MAYOR AND CITY COUNCILORS
FROM: STEVE STARNER
COMMUNITY DEVELOPMENT DIRECTOR
RE: PARKWAY AVENUE PROJECT

In March, 1990, the engineering firm of OTAK, Inc. was selected to perform the design engineering, including construction drawings and specifications, for the Parkway Avenue Project. The selection of OTAK, Inc. as the consulting engineer of record for this project was based on the following process:

1. Select several engineers from a list of engineers recommended by clients or engineering societies.
2. Interview several engineers and determine which of them is best qualified for the particular engagement under consideration.
3. Negotiate with the selected engineer for services required and the amount of the fee to be paid for the consulting work.
4. Prepare and execute an agreement for engineering services with the firm.

The agreement with OTAK, Inc. for design services on the Parkway Avenue Project has cost \$55,429.50 and the scope of work has been completed as signified by the awarding of a construction contract.

As originally planned, the city's engineering technicians under the direction of the City Engineer would provide surveying, staking, inspection, utility coordination and general project administration throughout the construction phase of the project. However, in the absence of a qualified City Engineer, other arrangements must be made to insure that all construction components are coordinated and occur as efficiently as possible. Most importantly, a registered engineer, representing the city (the project owner) must be available to interpret plans and specifications during the construction sequence in order to obtain the best possible construction at minimal cost, conflict, work stoppage, work replacement and legal action.

The last day of regular employment for the City Engineer is scheduled for July 23, 1991. The options available for addressing the city's construction management concerns throughout the Parkway Avenue Project include the following:

- Option 1. Designate OTAK, Inc. to act as the City Engineer of record throughout the construction phase of the Parkway Avenue Project. As the original project design engineer, the best possible field interpretations of bid plans and specifications will be available to the city, thereby decreasing the likelihood of conflicts and change orders. The cost of this option, plus approximately 90 days of on-site inspection service would be approximately \$97,870 (\$65,470 construction management; \$32,400 site inspection).
- Option 2. Initiate a selection process for a new consulting engineer to provide construction management services specific to the Parkway Avenue project.. While this process may result in lowering the overall cost of engineering services, the disadvantage is in being able to respond to the engineering issues in a timely manner for a project that is already underway. (The contractor was given notice to proceed on July 3; a preconstruction conference has been scheduled for July 12.)
- Option 3. Initiate a selection process for an interim City Engineer to be funded from the appropriate Community Development Department personnel line item. The scope of activity facing the city's Engineering Section within the next six months includes the following:
- * General Administration (plat checks, plan checks, construction inspection and development review)
 - * Survey for reservoir site, Canyon Creek North alignment, Park Road alignment
 - * Boeckman Road waterline design and construction
 - * Mentor/Nike well facility design and construction
 - * 3 MG reservoir preliminary design
 - * Parkway Avenue Construction.

Given the volume of tasks presently at hand, the ability to devote attention to the construction of Parkway may be superseded by the time required of other engineering activities. To a certain extent, the ability to minimize construction cost, work stoppage and substandard construction quality is proportional to the quantity of dedicated construction management provided for a given project.

Recommendation: Option 1, as presented.

ss:md

Attach:

pc: IOC - CD

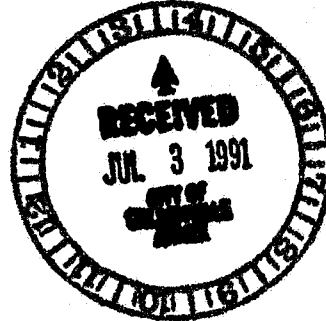
otak

Inc.

Architects, P.C.

Architecture • Civil Engineering • Development Services • Landscape Architecture • Land Planning • Urban Design • Surveying

July 2, 1991



Mr. Richard Drinkwater, P.E.
City of Wilsonville
P.O. Box 220
Wilsonville, OR 97070

Re: Parkway Avenue Street Design
Project No. 2930.0

Dear Mr. Dick:

Attached is our proposal for Construction Management on the subject project. We are assuming that full time inspection will be provided by the City. An inspector can be provided by OTAK, on an as needed basis, for \$35.00 - \$45.00 per hour.

We have contacted Carlson Testing to provide material testing and have included an allowance for their work. We hope this proposal meets your requirements for the construction management task. Please review and contact us to discuss our proposal in further detail.

Also attached is a summary of the engineer's estimate and contractor bids. C & M Construction's total was off by \$ 0.50, but all other bid totals were correct.

Sincerely,

Richard D. Yano

Richard D. Yano, P.E.
Project Engineer

RDY/ljw

Enclosure
\.007

**PARKWAY AVENUE CITY OF WILSONVILLE
 TASK DETAILS AND RESOURCE ESTIMATE
 CONSTRUCTION MANAGEMENT
 JULY 1, 1991**

Task 6 Post Design Services

6.02 Construction Management (16 week duration with no weekend work assumed.)

Labor Hours & Avg. Hourly Rates

Sub-Task Descriptions	Labor Hours & Avg. Hourly Rates					Total Hours	Total Sub-task Cost
	Principal/ P.M. (\$90)	Pr. Eng./ Survey (\$60)	Survey Techn. (\$40)	Survey Crew (\$80)	Cler./ Admin. (\$35)		
a. Daily engineer site visits	0	320	0	0	0	320	\$19,200.00
b. Weekly meetings w/ City Staff & contractor incl. preparation & docum.	32	64	0	0	0	96	\$6,720.00
c. Processing progress payments (4 total)	4	40	0	0	8	52	\$3,040.00
d. Processing contract change orders (10 maximum)	8	60	0	0	10	78	\$4,670.00
e. Coordination of testing program	0	64	0	0	0	64	\$3,840.00
f. Administration (Corres., mtg. notes, document., etc)	16	16	0	0	96	128	\$5,760.00
g. Construction surveying (Office and field work)	0	24	68	146	0	238	\$15,840.00
h. Surveying for private utilities	0	0	8	16	0	24	\$1,600.00
i. Survey restaking allowance (30%)							\$4,800.00
TOTAL LABOR HOURS AND COSTS	60	588	76	162	114	1000	\$65,470.00

Note: Inspection provided as needed for \$35.00 - \$45.00 per hour.

Above costs do not include outside structural or geotech. engineering services, except for typical material testing.

EXPENSES:

-Printing, 100 sheets @ \$1.25/sheet	\$125.00
-Copies, 1000 copies @ \$0.10/copy	\$100.00
-Photos, 768 photos @ \$ 0.35/photo (film & development)	\$269.00
-Mileage, 1200 miles @ \$0.22/mile	\$264.00
TOTAL EXPENSES =	\$758.00

MATERIALS TESTING ALLOWANCE (Carlson Testing) \$6,600.00

TOTAL CONSTRUCTION MANAGEMENT COSTS \$72,828.00

PARKWAY AVENUE
CITY OF WILSONVILLE
FINAL ENGINEER'S ESTIMATE & CONTRACTOR BIDS
JUNE 28, 1991

ITEM	DESCRIPTION	UNIT	QUANTITY			ENGINEER'S ESTIMATE	
			(NET)	(ALLOW)	(GROSS)	UNIT COST	TOTAL COST (GROSS)
201.4.01	MOBILIZATION	LS	1	0	1	\$51,359.20	\$51,359.20
202.4.02	TEMPORARY PROTECTION AND DIRECTION OF TRAFFIC	LS	1	0	1	\$38,519.40	\$38,519.40
203.4.02	CLEARING AND GRUBBING	LS	1	0	1	\$7,500.00	\$7,500.00
203B.3.00	REMOVAL OF STRUCTURES AND OBSTRUCTIONS	LS	1	0	1	\$5,000.00	\$5,000.00
204	EARTHWORK						
204.4.01A	UNCLASSIFIED EXCAVATION	CU YD	5,530	470	6,000	\$10.00	\$60,000.00
204.4.02	OVEREXCAVATION	CU YD	1,500	0	1,500	\$20.00	\$30,000.00
204.4.03A	EMBANKMENT	CU YD	2,390	210	2,600	\$5.00	\$13,000.00
206	SUBGRADE						
206.4.06	SUBGRADE STABILIZATION FABRIC	SQ YD	2,200	0	2,200	\$2.00	\$4,400.00
207	AGGREGATE BASES						
207.4.01A	AGGREGATE BASE COURSE (2" OF 3/4"-0)	SQ YD	11,100	900	12,000	\$1.50	\$18,000.00
207.4.01B	AGGREGATE BASE COURSE (4" OF 1-1/2"-0)	SQ YD	11,100	900	12,000	\$2.50	\$30,000.00
211	ASPHALT CONCRETE PAVEMENT						
211.4.02	ASPHALT CONCRETE PAVE. (3" CLASS "C")	SQ YD	330	20	350	\$10.00	\$3,500.00
212	PORTLAND CEMENT CONCRETE PAVEMENT						
212.4.01A	P.C.C. "NORMAL" PAVEMENT (8" THICKNESS) (WITH RUBBER ASPHALT JOINT FILLER)	SQ YD	8,120	280	8,400	\$22.00	\$184,800.00
212.4.01B	P.C.C. "HIGH EARLY" PAVEMENT (8" THICKNESS) (WITH RUBBER ASPHALT JOINT FILLER)	SQ YD	2,030	70	2,100	\$25.00	\$52,500.00
213	CURBS AND GUTTERS						
213.4.01	CURB AND GUTTER	LIN FT	4,640	60	4,700	\$8.50	\$39,950.00
213.4.02	CONCRETE VALLEY GUTTER	LIN FT	30	0	30	\$20.00	\$600.00
214	DRIVEWAYS						
214.4.01A	COMMERCIAL DRIVEWAY	SQ YD	147	3	150	\$20.00	\$3,000.00
215	SIDEWALK						
215.4.01C	SIDEWALK	SQ YD	2,580	120	2,700	\$18.00	\$48,600.00
216	ADJUSTMENT OF INCIDENTAL STRUCTURES TO GRADE						
216.4.01A	ADJUST WATER VALVE	EA	11	1	12	\$100.00	\$1,200.00
216.4.01B	ADJUST MANHOLE CASTING	EA	10	2	12	\$450.00	\$5,400.00
216.4.01C	ADJUST INLET	EA	2	1	3	\$350.00	\$1,050.00
216.4.01D	ADJUST WATER SERVICE, METER AND BOX	EA	1	1	2	\$500.00	\$1,000.00
216.4.01E	ADJUST LOOP DETECTORS	EA	2	1	3	\$1,000.00	\$3,000.00
219	SIGNING AND PAVEMENT MARKINGS & MARKERS						

PARKWAY AVENUE
 CITY OF WILSONVILLE
 FINAL ENGINEER'S ESTIMATE & CONTRACTOR BIDS
 JUNE 28, 1991

ITEM	DESCRIPTION	UNIT	QUANTITY			ENGINEER'S ESTIMATE	
			(NET)	(ALLOW)	(GROSS)	UNIT COST	TOTAL COST (GROSS)
219.2.00A	THERMOPLASTIC PAVEMENT ARROWS	EA	11	1	12	\$100.00	\$1,200.00
219.2.00B	THERMOPLASTIC PAVEMENT "ONLY" STRIPING	EA	2	1	3	\$150.00	\$450.00
219.2.00C	PAVEMENT STRIPING	LIN FT	4,800	200	5,000	\$1.50	\$7,500.00
219.2.00D	PAVEMENT MARKERS MONO-DIRECTIONAL (CRYSTAL T	EA	22	2	24	\$5.00	\$120.00
219.2.00E	PAVEMENT MARKERS BI-DIRECTIONAL (YELLOW TYPE	EA	121	9	130	\$4.00	\$520.00
220	SAFETY STRUCTURES						
220.4.00A	GUARD RAIL (TYPE 2A)	LIN FT	225	25	250	\$12.00	\$3,000.00
220.4.00B	CONCRETE BARRIER WITH HAND RAIL	LIN FT	200	25	225	\$18.00	\$4,050.00
221	LANDSCAPING						
221.4.00	SEEDING AND MULCHING	SQ FT	17,165	835	18,000	\$0.12	\$2,160.00
224	TEMPORARY EROSION CONTROL						
224.4.00A	STRAW BALE SEDIMENT BARRIER IN SWALE	EA	5	0	5	\$10.00	\$50.00
224.4.00B	STRAW BALE SEDIMENT BARRIER	LIN FT	130	70	200	\$3.50	\$700.00
224.4.00C	TEMPORARY SEDIMENT FENCE	LIN FT	300	0	300	\$5.00	\$1,500.00
224.4.00D	INLET PROTECTION	EA	10	0	10	\$100.00	\$1,000.00
227	SAWCUTTING						
227.3.00	SAW CUTTING (FOR A.C. & P.C.C. REM. & REPLACE.)	LIN FT	460	340	800	\$1.20	\$960.00
301	TRENCH EXCAVATION, BEDDING AND BACKFILL						
301.4.11	EXTRA DEPTH BEDDING	CU YD	100	0	100	\$17.00	\$1,700.00
304	SERVICE LINE SEWERS						
304.4.01	8" SEWER PIPE	LIN FT	100	0	100	\$25.00	\$2,500.00
305	STORM SEWER PIPE AND FITTINGS						
305.4.01A	6 INCH PVC DRAIN PIPE	LIN FT	51	9	60	\$15.00	\$900.00
305.4.01B	12 INCH C14 CLASS 3 CONCRETE SEWER PIPE	LIN FT	1,531	69	1,600	\$25.00	\$40,000.00
305.4.01C	12 INCH C76 CLASS V CONCRETE SEWER PIPE	LIN FT	77	8	85	\$30.00	\$2,550.00
305.4.09	CLEANOUT	EA	1	1	2	\$200.00	\$400.00
306	MANHOLES						
306.4.00A	STANDARD MANHOLE	EA	5	1	6	\$1,500.00	\$9,000.00
307	CATCH BASINS AND INLETS						
307.4.00A	GUTTER INLET TYPE 2-1/2 A	EA	10	1	11	\$650.00	\$7,150.00
307.4.00B	GUTTER INLET TYPE 4 A	EA	1	1	2	\$750.00	\$1,500.00
307.4.00C	CONCRETE INLET TYPE G1	EA	1	1	2	\$650.00	\$1,300.00
307.4.00D	STANDARD INLET MANHOLE	EA	1	1	2	\$1,000.00	\$2,000.00
308	WORK ON EXISTING SEWERS AND STRUCTURES						

PARKWAY AVENUE
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ITEM	DESCRIPTION	UNIT	QUANTITY			ENGINEER'S ESTIMATE		
			(NET)	(ALLOW)	(GROSS)	UNIT COST	TOTAL COST (GROSS)	
308.4.01	MANHOLES OVER EXISTING SEWERS	EA	1	1	2	\$1,200.00	\$2,400.00	
308.4.02	MANHOLE CONNECTIONS	EA	1	1	2	\$500.00	\$1,000.00	
308.4.07	CATCH BASIN CONNECTIONS	EA	1	1	2	\$400.00	\$800.00	
402	WATER PIPE AND FITTINGS							
402.4.01A	12 INCH CLASS 50 DUCTILE IRON WATERLINE	LIN FT	390	60	450	\$40.00	\$18,000.00	
402.4.01B	6" WATER (CLASS 52) SERVICE W/ GATE VALVE & PLUG	EA	4	1	5	\$1,000.00	\$5,000.00	
404	FIRE HYDRANTS							
404.4.00	RELOCATE/ADJUST FIRE HYDRANT & EXTEND WATERLI	EA	6	1	7	\$1,200.00	\$8,400.00	
513	SLOPE PROTECTION							
513.4.00	PAVED CULVERT END SLOPES W/ RIPRAP	SQ FT	120	20	140	\$12.00	\$1,680.00	
TOTAL PROJECT COST								\$731,868.60

PARKWAY AVENUE
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 JUNE 28, 1991

ITEM	DESCRIPTION	UNIT	QUANTITY			BERNING CONST.	
			(NET)	(ALLOW)	(GROSS)	UNIT COST	TOTAL COST (GROSS)
201.4.01	MOBILIZATION	L S	1	0	1	\$43,200.00	\$43,200.00
202.4.02	TEMPORARY PROTECTION AND DIRECTION OF TRAFFIC	L S	1	0	1	\$6,000.00	\$6,000.00
203.4.02	CLEARING AND GRUBBING	L S	1	0	1	\$14,000.00	\$14,000.00
203B.3.00	REMOVAL OF STRUCTURES AND OBSTRUCTIONS	L S	1	0	1	\$5,000.00	\$5,000.00
204	EARTHWORK						
204.4.01A	UNCLASSIFIED EXCAVATION	CU YD	5,530	470	6,000	\$2.25	\$13,500.00
204.4.02	OVEREXCAVATION	CU YD	1,500	0	1,500	\$6.50	\$9,750.00
204.4.03A	EMBANKMENT	CU YD	2,390	210	2,600	\$2.00	\$5,200.00
206	SUBGRADE						
206.4.06	SUBGRADE STABILIZATION FABRIC	SQ YD	2,200	0	2,200	\$1.25	\$2,750.00
207	AGGREGATE BASES						
207.4.01A	AGGREGATE BASE COURSE (2" OF 3/4"-0)	SQ YD	11,100	900	12,000	\$1.70	\$20,400.00
207.4.01B	AGGREGATE BASE COURSE (4" OF 1-1/2"-0)	SQ YD	11,100	900	12,000	\$2.00	\$24,000.00
211	ASPHALT CONCRETE PAVEMENT						
211.4.02	ASPHALT CONCRETE PAVE. (3" CLASS "C")	SQ YD	330	20	350	\$6.00	\$2,100.00
212	PORTLAND CEMENT CONCRETE PAVEMENT						
212.4.01A	P.C.C. "NORMAL" PAVEMENT (8" THICKNESS) (WITH RUBBER ASPHALT JOINT FILLER)	SQ YD	8,120	280	8,400	\$16.60	\$139,440.00
212.4.01B	P.C.C. "HIGH EARLY" PAVEMENT (8" THICKNESS) (WITH RUBBER ASPHALT JOINT FILLER)	SQ YD	2,030	70	2,100	\$25.00	\$52,500.00
213	CURBS AND GUTTERS						
213.4.01	CURB AND GUTTER	LIN FT	4,640	60	4,700	\$6.20	\$29,140.00
213.4.02	CONCRETE VALLEY GUTTER	LIN FT	30	0	30	\$27.00	\$810.00
214	DRIVEWAYS						
214.4.01A	COMMERCIAL DRIVEWAY	SQ YD	147	3	150	\$17.50	\$2,625.00
215	SIDEWALK						
215.4.01C	SIDEWALK	SQ YD	2,580	120	2,700	\$12.00	\$32,400.00
216	ADJUSTMENT OF INCIDENTAL STRUCTURES TO GRADE						
216.4.01A	ADJUST WATER VALVE	EA	11	1	12	\$75.00	\$900.00
216.4.01B	ADJUST MANHOLE CASTING	EA	10	2	12	\$125.00	\$1,500.00
216.4.01C	ADJUST INLET	EA	2	1	3	\$250.00	\$750.00
216.4.01D	ADJUST WATER SERVICE, METER AND BOX	EA	1	1	2	\$100.00	\$200.00
216.4.01E	ADJUST LOOP DETECTORS	EA	2	1	3	\$2,500.00	\$7,500.00
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219.2.00C	PAVEMENT STRIPING	LIN FT	4,800	200	5,000	\$0.40	\$2,000.00
219.2.00D	PAVEMENT MARKERS MONO-DIRECTIONAL (CRYSTAL T	EA	22	2	24	\$3.50	\$84.00
219.2.00E	PAVEMENT MARKERS BI-DIRECTIONAL (YELLOW TYPE	EA	121	9	130	\$3.75	\$487.50
220	SAFETY STRUCTURES						
220.4.00A	GUARD RAIL (TYPE 2A)	LIN FT	225	25	250	\$35.00	\$8,750.00
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224.4.00B	STRAW BALE SEDIMENT BARRIER	LIN FT	130	70	200	\$3.00	\$600.00
224.4.00C	TEMPORARY SEDIMENT FENCE	LIN FT	300	0	300	\$2.00	\$600.00
224.4.00D	INLET PROTECTION	EA	10	0	10	\$50.00	\$500.00
227	SAWCUTTING						
227.3.00	SAW CUTTING (FOR A.C. & P.C.C. REM. & REPLACE.)	LIN FT	460	340	800	\$2.00	\$1,600.00
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301.4.11	EXTRA DEPTH BEDDING	CU YD	100	0	100	\$10.00	\$1,000.00
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305.4.01C	12 INCH C76 CLASS V CONCRETE SEWER PIPE	LIN FT	77	8	85	\$36.00	\$3,060.00
305.4.09	CLEANOUT	EA	1	1	2	\$500.00	\$1,000.00
306	MANHOLES						
306.4.00A	STANDARD MANHOLE	EA	5	1	6	\$1,500.00	\$9,000.00
307	CATCH BASINS AND INLETS						
307.4.00A	GUTTER INLET TYPE 2-1/2 A	EA	10	1	11	\$860.00	\$9,460.00
307.4.00B	GUTTER INLET TYPE 4 A	EA	1	1	2	\$1,000.00	\$2,000.00
307.4.00C	CONCRETE INLET TYPE G1	EA	1	1	2	\$500.00	\$1,000.00
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402	WATER PIPE AND FITTINGS							
402.4.01A	12 INCH CLASS 50 DUCTILE IRON WATERLINE	LIN FT	390	60	450	\$11.00	\$4,950.00	
402.4.01B	6" WATER (CLASS 52) SERVICE W/ GATE VALVE & PLUG	EA	4	1	5	\$1,000.00	\$5,000.00	
404	FIRE HYDRANTS							
404.4.00	RELOCATE/ADJUST FIRE HYDRANT & EXTEND WATERLI	EA	6	1	7	\$600.00	\$4,200.00	
513	SLOPE PROTECTION							
513.4.00	PAVED CULVERT END SLOPES W/ RIPRAP	SQ FT	120	20	140	\$7.00	\$980.00	
TOTAL PROJECT COST								\$535,056.50