

RESOLUTION NO. 670

A RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF WILSONVILLE AND METRO TO PROVIDE FOR THE ISSUANCE OF BUSINESS LICENSES BY THE CITY ON BEHALF OF METRO.

WHEREAS, Metropolitan Service District, hereinafter referred to as "Metro", Code establishes Metro Builder's Business License Program which provides for the issuance of business licenses to builders conducting business within the boundaries of Metro.

WHEREAS, Metropolitan Service District Code provides that this city may , by written contract, agree to terms and conditions by which applications for builder business license may be made available to the public, licenses issued and license fees collected and reimbursement by made to this city from Metro for the cost of issuing said licenses.


WHEREAS, proposition has been made by Metro and reviewed by this city and other jurisdictions within the boundaries for Metro and this city is in agreement with the terms and conditions of such proposal and agreement, a copy of which is attached hereto, marked as Exhibit "A" and by this reference made a part of this resolution.

NOW, THEREFORE, BE IT RESOLVED that this city does hereby express its intent to enter into and execute a contract with Metropolitan Service District to be a participating jurisdiction for purposes of the Builder Business License Program set forth above and to act as an agent of Metro for the purposes outlined above and does hereby authorize the City Manager to execute such an agreement or understanding as may be required to accomplish this purpose.

BE IT FURTHER RESOLVED, that the understanding and agreement between this city and Metro concerning the availability of applications for Builder Business Licenses, the

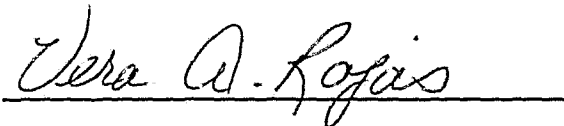
issuance of and collection of fees for said license, shall in no way limit, abridge or otherwise modify or amend any ordinance of this city in effect for the licensing or regulation of businesses.

ADOPTED by the City Council of the City of Wilsonville, Oregon on the 6th day of June, 1988 and filed with the Wilsonville City Recorder this same date.



WILLIAM E. STARK, Mayor

ATTEST:



VERA A. ROJAS, City Recorder

SUMMARY of Votes:

Mayor Stark	<u>AYE</u>
Councilor Edwards	<u>AYE</u>
Councilor Braymen	<u>AYE</u>
Councilor Clarke	<u>AYE</u>
Councilor Jameson	<u>AYE</u>

CITY OF WILSONVILLE

MEMO

TO: Honorable Mayor and City Council

FROM: Pete Wall
City Manager



SUBJECT: Resolution Re: Business License

DATE: June 2, 1988

The 1987 Oregon Legislature passed HB 2218 which established a passport builders business license program in the Portland Metropolitan area. This legislation in its original form would have severely limited the ability of cities in licensing and was strongly opposed by the League of Oregon Cities. Through the legislative process the bill was amended and was passed. Cities still did not support the bill, but it turned out better in its final form than earlier versions. The highlights of this legislation are as follows:

1. METRO was delegated the responsibility for implementing the passport license program in the Metro area.
2. The legislature established July 1, 1988 as the effective date of the bill.
3. Builders may obtain a passport license from METRO or any other jurisdiction participating in the agreement to issue licenses.
4. Builders who have an office location in a city or do over \$100,000 annual business in a jurisdiction are required to obtain a license in that jurisdiction. Those located in another city and those doing less than \$100,000 in the city may obtain a passport business license.
5. Net revenue received by METRO under this program will be distributed back to the cities. Each city's share will be based on its proportionate share of residential building permit activity. Based on recent building activity, Wilsonville would probably fare reasonably well financially under this distribution system.
6. Each city which issues METRO passport licenses will receive \$2.20 for each license issued to cover their administrative costs.

Steve Lee, Local Government coordinator for METRO, was assigned to draft the necessary ordinances and agreements to get this program established. Mr. Lee has done an excellent job of involving City managers and staff in the METRO area in establishing the program, and I believe it is a well founded program. He held a training session on May 26th for staff from all jurisdictions who will be issuing these licenses. Sue Ross of our staff attended that meeting.

Mr. Lee is planning on attending our meeting to answer any questions the Council may have.

pw:lb



METRO

2000 SW First Avenue
Portland, OR 97201-5398
(503) 221-1646
Fax 241-7417



May 13, 1988

Mr. Peter Wall
City Manager
City of Wilsonville
PO Box 220
Wilsonville, OR 97070

Executive Officer
Rena Cusma

Metro Council

Mike Ragsdale
Presiding Officer
District 1

Corky Kirkpatrick
Deputy Presiding
Officer
District 4

Richard Waker
District 2

Jim Gardner
District 3

Tom DeJardin
District 5

George Van Bergen
District 6

Sharon Kelley
District 7

Mike Bonner
District 8

Tanya Collier
District 9

Larry Cooper
District 10

David Knowles
District 11

Gary Hansen
District 12

Dear Pete:

On May 12, 1988 the Metro Council established the Metro Builder's Business License Program by adopting the attached Ordinance 88-248. We are now relying on you and your council to help us complete the implementation phase of the project. What follows are the tasks that need to be completed before the program becomes operational on July 1, 1988.

First, at the earliest possible date, your council may need to adopt the attached resolution, or something similar, which recognizes the Metro Builder's Business License Program and grants the authority for an intergovernmental agreement to be executed between your jurisdiction and Metro. You may also need to amend your jurisdiction's business license ordinance to enforce the "\$100,000 worth of business" condition in Section 2.09.060 of the Metro ordinance.

Secondly, we need to execute the attached intergovernmental agreement for the Metro Builder's Business License Program. Basically, the agreement allows you to issue licenses, collect fees, mail the paperwork to Metro and be reimbursed for each license you issue. Please note that this reimbursement has nothing to do with the revenue sharing portion of the program --- no agreement is necessary. I have incorporated all recommendations that came out of our meetings. However, if you have more, please let me know. Otherwise, sign 3 copies and return 2 of them to me. You can let me know if we are able to proceed with the agreement without council action.

City of Wilsonville
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Finally, I need to have either you or another staff member, perhaps your license administrator and permit counter staff, attend a training session Thursday, May 26, 1988 from 9:30 - 11:30 a.m. in the Town Hall Conference Room of the Tigard Civic Center 13125 SW Hall Blvd.. At this training session, I will explain program administration, answer questions and distribute applications and brochures.

By the way, I would like to attend the council meeting when the resolution is discussed, so please let me know the date. I would like to thank you for your help and cooperation in making the Metro Builder's Business License Program a success.

I look forward to hearing from you soon.

Sincerely,

Steve Lee

Steve Lee
Local Government Coordinator

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Attachments

Metro Builder's Business License Program
Intergovernmental Agreement Between
Metro and the City of Wilsonville

This agreement is made by and between the Metropolitan Service District (METRO) and the City of Wilsonville (Jurisdiction).

WHEREAS, Metro has adopted Ordinance 88-248 that establishes the Metro Builder's Business License Program for the purpose of issuing business licenses to builder's conducting business within the boundaries of Metro pursuant to ORS 701.015 and 701.020; and

WHEREAS, ORS 701.015 and 701.020 prescribes certain duties for Metro and cities and counties within Metro's boundaries in the administration of a program that issues builders business licenses under that legislation; and

WHEREAS, the parties desire to agree to certain additional procedures needed to implement the Metro Builder's Business License Program.

NOW, THEREFORE, the parties hereto agree as follows:

1. Jurisdiction shall provide sufficient staff to make available to the public applications for the Metro Builder's Business License and to provide general information to the public concerning the requirements of the Metro Builder's Business License program.
2. Metro shall provide to the jurisdiction applications for and information explaining the Metro Builder's Business License Program.
3. Jurisdiction shall receive completed applications from the public and collect the license fee. Jurisdiction's staff shall instruct applicants to make checks or money orders payable to the Metropolitan Service District (Metro).
4. Jurisdiction shall at the close of each business day forward to Metro all completed applications for said license and the entire fee collected for the license that were received that day.
5. As consideration for the above described services, Metro shall, at least once a year, make payment to Jurisdiction in an amount that equals \$ 2.20 times the number of completed applications received by Metro from Jurisdiction.

6. This agreement may be amended by mutual agreement of the parties.

7. The term of the agreement shall be for the term commencing _____ through and including June 30, 1989.

This agreement does not effect or alter any other agreements between Metro and Jurisdiction.

Approved for the
Metropolitan Service District:

Raymond A. Phelps Jr
(Signature)

Raymond A. Phelps, Director
Finance & Administration

5-13-88
Date

Approved for the
City of Wilsonville:

Peter Wall
(Signature)

Mr. Peter Wall
City Manager

6-8-88
Date