

**RESOLUTION NO. 2449**

**A RESOLUTION AUTHORIZING A SUPPLEMENTAL BUDGET ADJUSTMENT FOR FISCAL YEAR 2013-14.**

WHEREAS, the City adopted a budget and appropriated funds for fiscal year 2013-14 by Resolution 2420; and,

WHEREAS, certain expenditures are expected to exceed the original adopted budget in some of the City's funds and budgetary transfers are necessary within these funds to provide adequate appropriation levels to expend the unforeseen costs; and,

WHEREAS, ORS 294.463 provides that a city may adjust appropriations within appropriation categories provided the enabling resolution states the need for the adjustment, purpose of the expenditure and corresponding amount of appropriation; and,

WHEREAS, all transfers from contingencies within the fiscal year to date that exceed fifteen percent (15%) of the fund's total appropriations, are included in the supplemental budget request; and,

WHEREAS, to facilitate clarification of the adjustments in this resolutions Attachment A to this resolution provides a summary by fund of the appropriation categories affected by the proposed adjustments of budget appropriation and the purpose of the expenditure; and,

WHEREAS, consistent with local budget law and based upon the foregoing, the staff report in this matter and public hearing input, the public interest is served in the proposed supplemental budget adjustment.

**NOW, THEREFORE, THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:**

The City amends the estimated revenues and appropriations within the funds and categories delineated and explained in Attachment A.

This resolution becomes effective upon adoption.

ADOPTED by the City Council of the City of Wilsonville at a regular meeting thereof this 6<sup>th</sup> day of January 2014 and filed with Wilsonville City Recorder this same date.

---

TIM KNAPP, MAYOR

ATTEST:

---

Sandra C. King, MMC, City Recorder

**SUMMARY OF VOTES:**

Mayor Knapp  
Councilor Starr  
Councilor Fitzgerald  
Councilor Goddard  
Councilor Stevens

**ATTACHMENT A**  
**NEED, PURPOSE AND AMOUNT: DETAIL BY FUND & CATEGORY**

	Current Appropriations	Change in Appropriations	Amended Appropriations
<b>General Fund</b>			
Intergovernmental	\$ (1,624,153)	\$ (25,000)	\$ (1,649,153)
Interfund transfers	(2,539,852)	(33,358)	(2,573,210)
All other resources	(23,613,599)	-	(23,613,599)
Total increase in resources	\$ (27,777,604)	<b>\$ (58,358)</b>	\$ (27,835,962)
Administration	\$ 1,274,065	\$ 25,000	\$ 1,299,065
Transfers to other funds	1,194,100	72,536	1,266,636
Contingency	8,882,960	(39,178)	8,843,782
All other requirements	16,426,479	-	16,426,479
Net change in requirements	\$ 27,777,604	<b>\$ 58,358</b>	\$ 27,835,962
Intergovernmental revenue increase is to recognize funds received from Clackamas County. Interfund transfers increase recognizes additional resources for the overhead charges on capital improvement projects. Increase in transfers to other funds are for the following capital projects: Memorial Park Improvements and the Fiber Connectivity Project. Materials and services increase is for the Visitor Information Tourism Review Taskforce.			
<b>Community Development Fund</b>			
Interfund transfers	\$ (2,085,758)	\$ (204,820)	\$ (2,290,578)
Charges for services	(722,750)	(34,400)	(757,150)
All other resources	(6,104,609)	-	(6,104,609)
Total increase in resources	\$ (8,913,117)	<b>\$ (239,220)</b>	\$ (9,152,337)
Contingency	\$ 3,705,907	\$ 239,220	\$ 3,945,127
All other requirements	5,207,210	-	5,207,210
Net change in requirements	\$ 8,913,117	<b>\$ 239,220</b>	\$ 9,152,337
Interfund transfers increase recognizes additional resources for the overhead charges on capital improvement projects. Charges for services increase recognizes additional resources for the overhead charges on Urban Renewal funded capital projects.			
<b>Road Operating Fund</b>			
Transfers to other funds	\$ 463,260	\$ 130,400	\$ 593,660
Contingency	644,565	(130,400)	514,165
All other requirements	951,576	-	951,576
Net change in requirements	\$ 2,059,401	<b>\$ -</b>	\$ 2,059,401
Increase in Transfers to other funds is for the following capital project: Realign Boeckman Creek/Reconnect Channel.			
<b>Sewer Operating Fund</b>			
Transfers to other funds	\$ 3,627,580	\$ 1,000,000	\$ 4,627,580
Contingency	6,980,612	(1,000,000)	5,980,612
All other requirements	6,753,941	-	6,753,941
Net change in requirements	\$ 17,362,133	<b>\$ -</b>	\$ 17,362,133
An increase in transfers to other funds recognizes the funding of the Waste Water Treatment Plant Rehabilitation Project as per the original finance funding plan.			

**ATTACHMENT A**  
**NEED, PURPOSE AND AMOUNT: DETAIL BY FUND & CATEGORY**

	Current Appropriations	Change in Appropriations	Amended Appropriations
<b>Street Lighting Operating Fund</b>			
Transfers to other funds	\$ 58,240	\$ 331,600	\$ 389,840
Contingency	855,295	(331,600)	523,695
All other requirements	365,574	-	365,574
Net change in requirements	\$ 1,279,109	<b>\$ -</b>	\$ 1,279,109
An increase in Transfers to other funds is for the following capital project: Streetlight Infill Project.			
<b>Stormwater Fund</b>			
Natural Resources/Stormwater Management	\$ 188,919	\$ (11,500)	\$ 177,419
Stormwater Maintenance	523,365	(80,421)	442,944
Transfers to other funds	1,106,085	234,301	1,340,386
Contingency	142,380	(142,380)	-
All other requirements	182,742	-	182,742
Net change in requirements	\$ 2,143,491	<b>\$ -</b>	\$ 2,143,491
An increase in Transfers to other funds is for the following capital project: Rivergreen Drainage, Realign Boeckman Creek/Reconnect Channel and Morey's Landing. Increased project costs will be partially offset by reducing personal services, material and services and postpone the Placeholder for 4's&5's TVing and the purchase of infoSWMM model.			
<b>Sewer Capital Projects Fund</b>			
Interfund transfers	\$ (4,784,160)	\$ (1,000,000)	\$ (5,784,160)
All other resources	(9,913,593)	-	(9,913,593)
Total increase in resources	\$ (14,697,753)	<b>\$ (1,000,000)</b>	\$ (15,697,753)
Contingency	1,413,593	1,000,000	2,413,593
All other requirements	13,284,160	-	13,284,160
Net change in requirements	\$ 14,697,753	<b>\$ 1,000,000</b>	\$ 15,697,753
An increase in interfund transfers recognizes the original finance funding plan for the Waste Water Treatment Plant Rehabilitation Project.			
<b>Streets Capital Projects Fund</b>			
Intergovernmental	\$ -	\$ (50,000)	\$ (50,000)
Interfund transfers	(1,940,126)	(1,369,354)	(3,309,480)
All other resources	(487,433)	-	(487,433)
Total increase in resources	\$ (2,427,559)	<b>\$ (1,419,354)</b>	\$ (3,846,913)
Streets capital projects	1,961,184	1,195,930	3,157,114
Transfers to other funds	295,342	223,424	518,766
Contingency	171,033	-	171,033
Net change in requirements	\$ 2,427,559	<b>\$ 1,419,354</b>	\$ 3,846,913
The intergovernmental increase recognizes a grant received from Metro. The interfund transfers and the corresponding requirements for capital projects and Transfers to other funds are for the following projects: Upgrade 15 Traffic Signal Controllers, Kinsman Rd Extension, Barber St-Kinsman to Coffee Lake, Tooze Rd-110th to Grahams Ferry Rd, Realign Boeckman Creek and Reconnect Channel, Streetlight Infill Project, Basalt Creek Planning, Coffee Creek Area Planning and Frog Pond/Advance Road Planning.			

**ATTACHMENT A**  
**NEED, PURPOSE AND AMOUNT: DETAIL BY FUND & CATEGORY**

	Current Appropriations	Change in Appropriations	Amended Appropriations
<b>Stormwater Capital Projects Fund</b>			
Interfund transfers	\$ (1,002,211)	\$ (234,302)	\$ (1,236,513)
All other resources	(10,355)	-	(10,355)
Total increase in resources	\$ (1,012,566)	<b>\$ (234,302)</b>	\$ (1,246,868)
Stormwater capital projects	863,582	235,587	1,099,169
Transfers to other funds	138,630	(1,285)	137,345
Contingency	10,354	-	10,354
Net change in requirements	\$ 1,012,566	<b>\$ 234,302</b>	\$ 1,246,868
The interfund transfers and the corresponding requirements for capital outlay and transfers to other funds are for the following projects: Rivergreen Drainage, Realign Boeckman Creek/Reconnect Channel and Morey's Landing.			
<b>Building Capital Projects Fund</b>			
Interfund transfers	\$ (450,560)	\$ (76,640)	\$ (527,200)
All other resources	(280,229)	-	(280,229)
Total increase in resources	\$ (730,789)	<b>\$ (76,640)</b>	\$ (807,429)
Building capital projects	550,500	67,000	617,500
Transfers to other funds	60	9,640	9,700
Contingency	180,229	-	180,229
Net change in requirements	\$ 730,789	<b>\$ 76,640</b>	\$ 807,429
The interfund transfers and the corresponding requirements for capital outlay and transfers to other funds are for the following projects: SMART Ops Facility and the Fiber Connectivity Project.			
<b>Parks Capital Projects Fund</b>			
Interfund transfers	\$ (1,960,058)	\$ (126,400)	\$ (2,086,458)
All other resources	(358,212)	-	(358,212)
Total increase in resources	\$ (2,318,270)	<b>\$ (126,400)</b>	\$ (2,444,670)
Parks capital projects	2,016,170	120,000	2,136,170
Transfers to other funds	239,228	6,400	245,628
Contingency	62,872	-	62,872
Net change in requirements	\$ 2,318,270	<b>\$ 126,400</b>	\$ 2,444,670
The interfund transfers and the corresponding requirements for parks capital projects and transfers to other funds are for the following project: Memorial Park Improvements-Parking Lot Rebuild and Recreation/Aquatic Center Update			
<b>Street Development Charges Fund</b>			
Transfers to other funds	\$ 950,176	\$ 866,854	\$ 1,817,030
Contingency	3,739,639	(866,854)	2,872,785
All other requirements	6,700	-	10,100
Net change in requirements	\$ 4,696,515	<b>\$ -</b>	\$ 4,696,515
The requirements for transfers to other funds are for the following projects: Upgrade 15 Traffic Signal Controllers, Kinsman Rd Extension, Barber St-Kinsman to Coffee Lake, and Tooze Rd-110th to Grahams Ferry Rd.			

Transfers Only - No Increase to Overall Budget

Water Fund Projects	CIP	CD OH	GF OH	Total	Funding Source	Explanation
<b>Proj 1048-Water Distribution Miscellaneous Improvements</b>	<b>\$ 81,000</b>	<b>\$ 22,000</b>	<b>\$ 1,620</b>	<b>\$ 104,620</b>		Project erroneously omitted from FY14 budget
Proj 1125-Water Telemetry-Well & Flow Monitoring	(81,000)	(15,800)	(1,620)	(98,420)	Water Ops	
Proj 1121-Annual Pipeline, Valve and Hydrant Replacements		(6,200)		(6,200)	Water SDC	
<b>Proj 1126-Segment 3B Water Line Mitigation Site</b>	<b>\$ 2,000</b>	<b>\$ 240</b>	<b>\$ 40</b>	<b>\$ 2,280</b>		New Project, mitigation beginning sooner than anticipated
Proj 1121-Annual Pipeline, Valve and Hydrant Replacements	(2,000)	(240)	(40)	(2,280)	Water Ops	
<b>Sewer Fund Projects</b>						
<b>Proj 2066-Update Sewer Rate and SDC Study</b>	<b>\$ 16,500</b>	<b>\$ 1,980</b>	<b>\$ 330</b>	<b>\$ 18,810</b>		Project was added after the budget process to review rates and SDC methodology
Proj 2045-Sewer R&M Access Along Boeckman Creek	(8,250)	(990)	(165)	(9,405)	Water Ops	
Proj 2999-Sewer Project Design and Development	(8,250)	(990)	(165)	(9,405)	Water SDC	
<b>Proj 2088-Waste Water System Master Plan Update</b>	<b>\$ 16,250</b>	<b>\$ 1,950</b>	<b>\$ 325</b>	<b>\$ 18,525</b>		Consolidating master plan budgets included in various projects into one project
Proj 2045-Sewer R&M Access Along Boeckman Creek	(8,125)	(975)	(163)	(9,263)	Sewer Ops	
Proj 2999-Sewer Project Design and Development	(8,125)	(975)	(162)	(9,262)	Sewer SDC	
<b>Proj 2091-Autmun Park Sewer Line Replacement</b>	<b>\$ 134,500</b>	<b>\$ 11,000</b>	<b>\$ 2,690</b>	<b>\$ 148,190</b>		Budget higher than anticipated, OH higher as project was designed
Proj 2045-Sewer R&M Access Along Boeckman Creek	(134,500)	(11,000)	(2,690)	(148,190)	Sewer Ops	
<b>Stormwater Projects</b>						
<b>Proj 7038-Realign Boeckman Creek/Reconnect Channel</b>	<b>3,017</b>	<b>-</b>	<b>60</b>	<b>3,077</b>		Additional budget to complete project
Proj 7999-Storm Water Project Design and Development	(3,017)	-	(60)	(3,077)	Storm Water SDC	
<b>Transit Fund Projects</b>						
<b>Proj 8083-SMART Ops Facility</b>	<b>32,000</b>	<b>9,000</b>	<b>640</b>	<b>41,640</b>		Rollover from last FY, work not completed by 6/30/13
Transfer from Transit Fund Contingency	(32,000)	(9,000)	(640)	(41,640)	Transit Fund	
<b>Multi-Funding Projects*</b>						
<b>Proj 3000-Basalt Creek Planning</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>		New project created to capture costs associated with the Basalt Creek area planning. Project will be funded by SDC's.
Water SDC Fund Contingency	(5,000)	-	-	(5,000)	Water SDC	
Sewer SDC Fund Contingency	(5,000)	-	-	(5,000)	Sewer SDC	
Roads SDC Fund Contingency	(10,000)	-	-	(10,000)	Roads SDC	
Stormwater SDC Fund Contingency	(2,500)	-	-	(2,500)	Stormwater SDC	
Parks SDC Fund Contingency	(2,500)	-	-	(2,500)	Parks SDC	
<b>Proj 3002-Coffee Creek Area Planning</b>	<b>\$ 42,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 42,500</b>		New project created to capture costs associated with the Coffee Creek area planning. Project will be funded by SDC's.
Water SDC Fund Contingency	(8,500)	-	-	(8,500)	Water SDC	
Sewer SDC Fund Contingency	(8,500)	-	-	(8,500)	Sewer SDC	
Roads SDC Fund Contingency	(17,000)	-	-	(17,000)	Roads SDC	
Stormwater SDC Fund Contingency	(4,250)	-	-	(4,250)	Stormwater SDC	
Parks SDC Fund Contingency	(4,250)	-	-	(4,250)	Parks SDC	
Multi-Funding Projects* The Roads Capital Project captures the expense of the two projects and is reported as an adjustment. The funding from the Roads SDC fund also is reported as an adjustment.						
<b>Non-Capital Project Related Adjustments</b>						
<b>Granulated Activated Carbon-Water Fund M&amp;S</b>				<b>\$ 253,276</b>		Rollover from last FY, work not completed by 6/30/13; significant savings due to delay of work
Transfer from Water Operating Contingency				(253,276)		

## Supplemental Budget Adjustments

Capital Projects	CIP	CD OH	GF OH	Total	Explanation
<b>Proj 2082-Waste Water Treatment Plant</b>	\$ -	\$ -	\$ -	\$ -	This transaction recognizes the funding from the Sewer Operating Fund as per original financing plan.
Transfer from Sewer Operating Fund Contingency	-	-	-	(1,000,000)	
Transfer to Sewer CIP Fund Contingency	-	-	-	1,000,000	
	-	-	-	-	
<b>Proj 3001-Frog Pond/Advance Road Planning</b>	\$ -	\$ 50,000	\$ -	\$ 50,000	New grant funded project created to capture costs associated with the Frog Pond/Advance Road Planning
Metro Grant Funded Project	-	(50,000)	-	(50,000)	
<b>Proj 4004-Kinsman Road Extension</b>	\$ 135,000	\$ 13,500	\$ 2,700	\$ 151,200	Expedited project - ODOT Match
<b>Proj 4116-Barber St, Kinsman to Coffee Lake</b>	457,000	-	9,140	466,140	Acquisition needed this FY to expedite construction next FY
<b>Proj 4146-Tooze Rd, 110th to Grahams Ferry Rd</b>	188,200	24,820	3,764	216,784	Expedited project-ODOT match
<b>Proj 4153-Upgrade 15 Traffic Signal Controllers</b>	5,730	-	-	5,730	Additional work
Transfer from Roads SDC Fund Contingency	(785,930)	(38,320)	(15,604)	(839,854)	
<b>Proj 4182-Realign Boeckman Creek/Reconnect Channel</b>	\$ 120,000	\$ 4,500	\$ 5,900	\$ 130,400	Rollover from last FY, work not completed by 6/30/13
Transfer from Road Operating Fund Contingency	(120,000)	(4,500)	(5,900)	(130,400)	
<b>Proj 4696-Streelight Infill Project</b>	\$ 290,000	\$ 35,800	\$ 5,800	\$ 331,600	Various infill projects throughout the City, plus GFR / BFR
Transfer from Streelight Operating Fund Contingency	(290,000)	(35,800)	(5,800)	(331,600)	
<b>Proj 8093-Fiber Connectivity Project</b>	\$ 35,000	\$ -	\$ -	\$ 35,000	Additional contingency: allows installation of fiber in current projects
Transfer from General Fund Contingency	(35,000)	-	-	(35,000)	
<b>Proj 9128-Recreation/Aquatic Center Update</b>	\$ 40,000	\$ 4,000	\$ 800	\$ 44,800	Bids came in over estimated budget
Transfer from Parks SDC Contingency	(40,000)	(4,000)	(800)	(44,800)	
<b>Proj 9142-Memorial Park Imp-Parking Lot Rebuild</b>	\$ 80,000	-	\$ 1,600	\$ 81,600	Rollover from last FY, work not completed by 6/30/13, bids slightly higher than anticipated
Transfer from General Fund Contingency	(37,536)	-	-	(37,536)	
Transfer from Parks SDC Contingency	(42,464)	-	(1,600)	(44,064)	
<b>Stormwater Operating Fund Projects</b>					
<b>Proj 7012-Rivergreen Drainage</b>	55,000	-	1,100	56,100	Additional budget to complete project
Reduce Personnel Services	(12,400)	-	-	(12,400)	
Reduce Material and Services line items	(42,600)	-	(1,100)	(43,700)	
	-	-	-	-	
<b>Proj 7038-Realign Boeckman Creek/Reconnect Channel</b>	3,401	-	68	3,469	Additional budget to complete project
Reduce Material and Services line items	(3,401)	-	(68)	(3,469)	
<b>Proj 7044-Morey's Landing</b>	295,185	7,500	4,207	306,892	Significantly over original budget
Proj 7048-Placeholder for 4's & 5's from TV'ing	(100,000)	(10,000)	(2,000)	(112,000)	Defer project until additional funding is available
Proj 7049-Purchase infoSWMM Model	(18,000)	(1,800)	(360)	(20,160)	Defer project until additional funding is available
Reduce Personnel Services	(2,600)	-	-	(2,600)	
Reduce Material and Services line items	(29,752)	-	-	(29,752)	
Contingency	(144,833)	4,300	(1,847)	(142,380)	
<b>Proj 3000-Basalt Creek Planning</b>	\$ 25,000	\$ -	\$ -	\$ 25,000	New project created to capture costs associated with the Basalt Creek
Roads SDC Fund Contingency	(10,000)	-	-	(10,000)	
Remaining funding sources are recorded as a transfer	(15,000)	-	-	(1,500)	
<b>Proj 3002-Coffee Creek Area Planning</b>	\$ 42,500	\$ -	\$ -	\$ 42,500	New project created to capture costs associated with the Coffee Creek area
Roads SDC Fund Contingency	(17,000)	-	-	(17,000)	
Remaining funding sources are recorded as a transfer	(15,000)	-	-	(1,500)	
<b>Non-Capital Project Related Adjustments</b>					
<b>Visitor Information Tourism Review/Taskforce</b>				\$ 25,000	Grant funded expenditure
Clackamas County Contribution				(25,000)	