The City of Wilsonville

Residential Plot Plan

PLOT PLAN GENERAL REQUIREMENTS

Many different permits require a plot plan (sometimes called a ‘site’ plan), which is a detailed and accurate map of the project’s property. A complete and accurate plot plan is important to avoid delays in the review and approval of your project. A complete plot plan will include all the site and features and information (depending on your site, of course) listed below. On the back of this sheet is a typical plot plan.

1. The property owner’s name and phone number, the property’s legal description subdivision name and the site address.

2. The map scale. A scale of 1” = 20’ is typical but others, 1/8” = 1’ for Example, are also acceptable.

3. A north arrow, indicating the direction north.

4. All property lines, all easements (utilities, access, etc.), and site dimensions. Show the distances between buildings, and from buildings to all property lines.

5. All streets and alleys, with street names. Show all existing and/or proposed driveway widths.

6. Identify each building by its use (garage, residence, etc.). Include decks, retaining walls, and the like.

7. Show clear distinction between the existing building & driveways and any proposed addition/changes. Also show any buildings to be demolished.

8. Show all utilities, hydrant, trees, water meters, catch basins, sewer laterals, transformers, and any other above ground utilities.

9. Show method of rainwater disposal including roof run-off and slope of large paved areas.

10. Show storm drainage, show steep slope on or near lot (example 1:3).

11. Show street tree placement.
EXAMPLE PLOT PLAN

Address: 29799 SW Town Center Loop E    Subdivision: Rivergreen II

Legal Description: T3S R1W Map: 15CD Tax Lot: 0500    Scale: 1" = 20' (draw to scale if possible)

Owner: City of Wilsonville    Phone number: 503-682-4960

WILSONVILLE ROAD (PUBLIC STREET)
COMMUNITY DEVELOPMENT PLOT PLAN

Address: ____________________________________ Subdivision: ____________________________

Legal Description: T3S R1W Lot: _____ Block: _____ Scale: __________________ (Draw to scale if possible)

Owner: ____________________________________ Phone number: ____________________________

INCLUDE Items 1-11 on page 1, as well as the following:
1. Lot dimensions and property lines
2. Street location and any existing or proposed driveways.
3. Any proposed and existing structures, their use, their dimensions and distances to each other and property lines.
4. All easements (utility, access, etc.).