Making Online Payments for Permits

To make payments online for an existing permit, please visit https://www.ci.wilsonville.or.us/onlineportal

If you are not registered, please select “Register Now!” and complete the steps. Otherwise please logon:

Instructions as a Registered User:

Once you have logged on, select the “My permit” link:
The permits associated to your Customer Number will appear. Select the permit you want to pay. You will see the balance due:

<table>
<thead>
<tr>
<th>Permit#</th>
<th>App. Date</th>
<th>Street Address</th>
<th>Type</th>
<th>Description</th>
<th>Fees Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>BP11-0140</td>
<td>06/17/2011</td>
<td>25699 SW ARGOYLE AVE</td>
<td>Over the Counter</td>
<td>Replaced backflow SW of Costco on Parkway Center Drive</td>
<td>0.00</td>
</tr>
<tr>
<td>BP14-0237</td>
<td>07/11/2014</td>
<td>27975 SW PARKWAY AVE</td>
<td>Over the Counter</td>
<td>Enterprise Rent A Car - Capping, shower, lav &amp; toilet</td>
<td>0.00</td>
</tr>
<tr>
<td>BP16-0433</td>
<td>11/16/2016</td>
<td>9140 SW PIONEER CT</td>
<td>Over the Counter</td>
<td>Replacing 1.5&quot; backflow on irrigation</td>
<td>0.00</td>
</tr>
<tr>
<td>BP17-0186</td>
<td>06/12/2017</td>
<td>30080 SW BOONES PERRY RD</td>
<td>Over the Counter</td>
<td>CONEGO GRILL - PER PUBLIC WORKS, REPLACING 8&quot; WATER SERVICE BECAUSE OF A DOMESTIC WATER LEAK ON THE PRIVATE SIDE. OTC PER BW.</td>
<td>0.00</td>
</tr>
<tr>
<td>BP18-0270</td>
<td>10/01/2018</td>
<td>29250 SW PARKWAY CT</td>
<td>Over the Counter</td>
<td>OFFICE - REPLACING BACKFLOW FOR WATER SERVICE</td>
<td>0.00</td>
</tr>
<tr>
<td>BP19-0178</td>
<td>08/15/2019</td>
<td>27929 SW 95TH AVE</td>
<td>Over the Counter</td>
<td>THE BOTTLING CO - INSTALLING 3 COMP SINK &amp; 5' WATER LINE. NO NEW SDC FEES.</td>
<td>0.00</td>
</tr>
<tr>
<td>BP20-0025</td>
<td>02/21/2020</td>
<td>27929 SW 95TH AVE</td>
<td>Over the Counter</td>
<td>BOTTLING CO - INSTALLING SINK &amp; 5 FEET OF PIPING WATER LINE</td>
<td>0.25</td>
</tr>
</tbody>
</table>

Change the “Viewing” field to “Fees” using the drop down arrow:

- **Type**: Over the Counter Plumbing
- **Permit Description**: BOTTLING CO - INSTALLING SINK & 5 FEET OF PIPING WATER LINE
- **Status**: Issued
- **Permit Address**: 27929 SW 95TH AVE WILSONVILLE OR 97070-8232
- **Applicant**: ANYTIME PLUMBING & DRAIN CLEAN Owner N Cust# 005385
- **Owner**: MCLELLAN ESTATE CO

Click Here to receive a copy of the permit via email.

Details:
- **Type of Work**: Addition/Alteration/Replace
- **CalculatedProjVal**: 1
- **Investigation Fee**: N
- **# Per 100 ft of Water service**: 1
- **# of Sink/basin/svctory**: 1
- **# of Water Closet**: 0
Once you are viewing the “Fees” tab you can then make payment by clicking the link. Select the “Click here to pay these fees with your credit card” hyperlink.

The payment screen comes up once you have clicked to pay with credit card. Once completed, you can choose to receive a copy of the permit by email by selecting “Click Here.” “Log Off” to close the payment window.

For additional help, please contact permits@ci.wilsonville.or.us or call Community Development at 503-682-4960.