



Work Plan Updates

Quarter 4 2017

Create a Safe, Livable Community, While Promoting an Active and Connected Way of Life.

Improve Wilsonville's Walkscore:

Project Owner

Jenn Scola, Associate Planner; scola@ci.wilsonville.or.us
Charlie Tso, Assistant Planner; tso@ci.wilsonville.or.us

WalkScore updates on a six-month rolling basis, we have not observed changes to our score yet and do not anticipate we will see much quite yet, as it has not been a full six months since the bulk of our information was added to the system. Staff will continue monitoring the progress and check for changes to be reflected in the system; staff will also continue to add more businesses to WalkScore's information base in the interim.

There is a possibility WalkScore's system may not reflect our uploaded changes in a timely manner, or accurately, and so we are also looking into new ways we might be able to measure walkability in Wilsonville, and will explore the different options we might have for multimodal network connectivity methodology.

Conduct a study of the Arrowhead Creek Area Considering River Access Options, Transportation, and Land Use Issues

Project Owner

Chris Neamtzu, neamtzu@ci.wilsonville.or.us

No activity to date. Project funding to be requested in FY 2018-19 budget.

Update the Parks Master Plan

Project Owner

Mike McCarty, Parks and Recreation Director; mccarty@ci.wilsonville.or.us

This project has went through changes, Scope of Work did not originally include approval by Planning Commission . New schedule is as follows:

March– Work Sessions with City Council and Planning Commission.

April– Final approval from Parks Board .

May– Final approval from Planning Commission and City Council .

Complete the Planning for Boones Ferry Park

Project Owner

Mike McCarty, Parks and Recreation Director; mccarty@ci.wilsonville.or.us

Project was in holding pattern due to the “Archeological Dig” being required. Planning informed staff this week that no dig is necessary and placement of the Boones Ferry Prairie Bridge can be selected, with an Environmental Study taking place after this has occurred. Once the bridge location is selected the Master Plan will be finishing with approximately same schedule as the Parks Master Plan (above).

Complete the French Prairie Bridge Feasibility Study

Project Owner

Zach Weigel, Civil Engineer; weigel@ci.wilsonville.or.us

All project work is on hold as the Federal Highway Administration (FHWA) and ODOT review the project scope of work for compliance with the National Environmental Policy Act (NEPA). Although ODOT approved the scope of work after a lengthy review at the beginning of the project, the recent archaeological permitting process has caused FHWA some concern with the project approach and a review of the scope of work. A decision from FHWA is anticipated in the month of January 2018. A delay of 6 months to the overall project schedule is anticipated, which will be reevaluated once FHWA makes its final determination and the project work resumes

Hold Educational Town Hall On Important Community Issues

Project Owner

Angela Handran, Assistant to the City Manager; handran@ci.wilsonville.or.us
Mark Ottenad, Director of Government and Public Affairs,; ottenad@ci.wilsonville.or.us
Nancy Kraushaar, Community Development Director; kraushaar@ci.wilsonville.or.us

The project team is currently reviewing the format for the Transportation Forum and is currently setting up speakers. Staff anticipates holding the Forum mid year 2018.

A Housing Summit is on hold at this time.

Evaluate the Results of the Housing Affordability Study and begin Policy Development, Including Addressing Housing Mix

Project Owner

Angela Handran, Assistant to the City Manager; handran@ci.wilsonville.or.us
Miranda Bateschell, Planning Manager; Bateschell@ci.wilsonville.or.us

No new update In May the City entered into an Inter-Governmental Agreement (IGA) with Metro to fund the Equitable Housing Strategic Plan. Currently the City has asked Metro for a 1 year extension due to limited staff capacity to manage the project. Project will resume in Summer/Fall of 2018.

Secure Funding to Design the Pedestrian and Bikeway Bridge

Project Owner

Zach Weigel, Civil Engineer; weigel@ci.wilsonville.or.us

A project funding plan was presented to City Council for input at the December 18th work session. Council directed staff to continue design of the project using local funding sources only. Currently working with Metro to determine status of project grant funding and exploring funding alternatives. Bridge design is anticipated to begin in Fall 2018 at the completion of the Town Center Plan.

Enhance Tourism and Promote Arts and Culture

Explore the Establishment of an Arts and Culture Commission, Based on the Results of the Arts and Culture Commission Study, and Develop a Strategy to Reinstitute the Sculpture Program

Project Owner

Angela Handran, Assistant to the City Manager; handran@ci.wilsonville.or.us
Mike McCarty, Parks and Recreation Director; mccarty@ci.wilsonville.or.us

City Staff has been working closely with Cheryl Snow at Clackamas County Arts Alliance. A contract for the Cultural Study has been awarded to Taylor Consulting. Work is to begin January 2018.

There will be ample opportunity for community input, such as stakeholder interviews and community meetings during this 12 month process.

Organize Library Archives; Capture History as it Happens and before it Changes, Including Coordinating Photography

Project Owner

Pat Duke, Library director; duke@ci.wilsonville.or.us

The Wilsonville/Boones Ferry Historical Society has applied for a grant from the Clackamas County Cultural Coalition to hire a trained archivist to inventory the library archives and provide advice about selection and preservation. The \$2,500 request will cover the archivist's fees and necessary supplies. Additionally, the Historical Society and Library staff are investigating the proper preservation and possible transcription of oral history tapes that are housed in the Library.

Install Interpretive Signage for Beauty and the Bridge and on Murase Architectural Features; Inventory all Public art with Interpretive Recognition

Project Owner

Angela Handran, Assistant to the City Manager; handran@ci.wilsonville.or.us

Mike McCarty, Parks and Recreation Director; mccarty@ci.wilsonville.or.us

SeaReach has been selected to perform the work, which is to begin January 2018.

Develop a Wayfinding Program

Project Owner

Chris Neamtzu, neamtzu@ci.wilsonville.or.us

RFP issued in Daily Journal of Commerce January 2018, consultant selection February 2018, project duration 6-10 months.

Ensure Protection of our Environment and Natural Resources

Promote and Make Available Numerous Options for Convenient Sustainable Choices

Project Owner

Mark Ottenad, Director of Government and Public Affairs; ottenad@ci.wilsonville.or.us

Updating of the solid-waste collection and disposal franchise agreement now underway sets stage for implementing commercial and/or residential food-scrap recycling program.

Promote Farm and Forest Land Protection

Project Owner

Mark Ottenad, Director of Government and Public Affairs; ottenad@ci.wilsonville.or.us

City worked with Metro, Clackamas County, 1000 Friends of Oregon and others to defeat bad legislation and to advance completion of the Urban and Rural Reserves process in June 2017.

City worked with Friends of French Prairie and 1000 Friends of Oregon to host the third tour in Sept. 2017 of French Prairie Rural Reserve area and adjacent ag lands for Oregon state legislators and their staff and staff of Oregon Dept of Land Conservation and Development.

Develop and Implement a Street Tree Replacement Program

Project Owner

Delora Kerber, Public Works Director; kerber@ci.wilsonville.or.us

Kerry Rappold, Natural Resources Manager; rappold@ci.wilsonville.or.us

During October, November and December interns continued collecting information about street trees such as species, diameter at breast height, general health, height, distance to curb, sidewalk damage, potential utility conflict and planter size, if applicable. This information was post field processed and entered into Cartegraph, the City's asset management software. Through the end of December, the interns have inventoried 24,145 trees. A presentation to City Council about the tree inventory program will be made in January.

Invest in Infrastructure and Technology. Be a Hub for Economic Activity and Innovation

Complete Form-Based Code Work Currently Underway

Project Owner

Kim Rybold, Associate Planner; rybold@ci.wilsonville.or.us

Jordan Vance, Economic Development Manager; vance@ci.wilsonville.or.us

In October, the project team held an open house with interested residents and property owners at Republic Services. The event was well-attended, with over 30 people present to learn more about the Form-based Code and other infrastructure projects in the Coffee Creek area.

An additional work session was held with the Planning Commission in December to provide an update on feedback received on the draft Form-based Code throughout the summer and fall. Based on outreach and work session feedback, the project team finalized the Form-based Code and Pattern Book drafts for a Planning Commission public hearing in January.

Complete the Town Center Master Plan, Including an International Square

Project Owner

Miranda Bateschell, Planning Manager; Bateschell@ci.wilsonville.or.us

In October, the project team transitioned from visioning into the alternatives analysis phase of the project. As part of the city's effort to encourage participation in the planning process and gain input about preferred design alternatives, staff held a workshop at the Wilsonville OIT Campus, posted "Question of the Month" posters around the City, and invited small business owners to meet and discuss the initial concepts around land use, transportation, and open space, as they have emerged from the public input received thus far.

At the Town Center Task Force Meeting on October 23, the results of public comments from the Town Center Design Survey and recent summer events were shared. This prompted an activity using the preliminary design alternatives derived from the public input, and the Task Force provided initial input on land use, transportation, and open space. This feedback was then presented to the Planning Commission on November 8.

At the November 8 Planning Commission Meeting, Miranda Bateschell along with Alex Dupey and Molly Cooney-Mesker, both MIG consultants, discussed the initial concepts around land use, transportation, and open space, as they have emerged from the public input received thus far. Input from the Task Force and Planning Commission resulted in a draft Community Design Concept for Town Center, on which the project team has conducted initial analysis.

The Town Center Task Force held their fourth meeting to further refine the design concept and discuss opportunities based on community input. The project team presented this concept for discussion at a joint City Council – Planning Commission meeting on December 4, 2017. They shared the results of the public feedback received through the various summer events and the community's concept for future Town Center. Staff received comments and suggestions from the Council and Commission on the draft Community Design Concept for the Wilsonville Town Center Plan.

Members of the Town Center Technical Partners met on December 7 to review and discuss the draft Wilsonville Town Center Community Design Concept. Local, regional, and state partners and service providers made a few suggestions while also voicing support for the overall concept.

The project team continues to prepare for outreach opportunities and meetings in early 2018 in order to gain additional input on the draft Concept Plan from the community and key stakeholders. In January, the public will be invited to participate in an online survey and a Town Center Open House (scheduled for February 8, 2018) to provide the project team with feedback on the draft concept.

Complete the Fiber Business Plan

Project Owner

Andy Stone, IT Manager; stone@ci.wilsonville.or.us

The Fiber Business Plan Draft was completed and brought to Council work session on August 7th. The response was favorable to the plan and the City is working with CTC to clean up some minor language and presentation issues to make it a final draft. Since that work session, staff has worked to add conduit to projects such as the I-5 Under Crossing Trail and worked with Engineering to ensure that conduit is part of future projects like the 5th street to Kinsman extension. Several firms have contacted the City to explore working on projects that would be mutually beneficial. The City is also contacting various firms to help develop a rate sheet for entities that are interested in leasing fiber or conduit from the City.

Complete the Preliminary Work Necessary to Begin Soliciting Bids on Phase I of the Boones Ferry/Brown Road Project

Project Owner

Steve Adams, Engineering Manager; adams@ci.wilsonville.or.us

Nancy Kraushaar, Community Development Director; kraushaar@ci.wilsonville.or.us

A third public meeting was held on Nov. 14th, 2017. The project is currently at 50% design plan completion with 90% design plans expected in early March 2018. National Marine Fisheries Services / National Oceanic and Atmospheric Administration have rejected us using the more simplified SLOPES V submittal process and are requiring the submittal for a full Formal Consultation. This will delay receiving Federal and State permits by a few months, however it will allow us more flexibility in bridge design and an estimated cost savings of \$250,000.

Administrative Initiatives

Administrative Initiatives are Council-directed items that are tracked by the Office of City Manager and include such things as lobbying for additional funding for improvements to I-5, promoting preservation of farmland south of the Willamette River, and other initiatives of importance to Council and the community. Many of these initiatives tie into the City Council's Key Performance Areas, and several span multiple years in terms of monitoring and reporting back to Council.

Advocate for Auxiliary Lane on Interstate 5 Southbound Over the Boone Bridge

Project Owner

Nancy Kraushaar, Community Development Director; kraushaar@ci.wilsonville.or.us
Mark Ottenad, Director of Government and Public Affairs; ottenad@ci.wilsonville.or.us

Proposed transportation investment package legislation, HB 2017-3, contains earmark note suggestion of \$120 million for Boone Bridge lane addition and seismic retrofit.

Advocate for More Funding for all Transportation Facilities

Project Owner

Dwight Brashear, Transit Director, brashear@ridessmart.com
Mark Ottenad, Director of Government and Public Affairs; ottenad@ci.wilsonville.or.us

HB 2017 was passed by the Oregon Legislature in July and signed into law by the governor in August. Available funding for all SMART transportation facilities is expected to be approximately \$1M annually, beginning in January 2019. SMART is actively participating in the rulemaking for the distribution of the new funds.

Continue to Monitor Volumes on Major Transportation Corridors Entering Wilsonville

Project Owner

Steve Adams, Engineering Manager; adams@ci.wilsonville.or.us
Nancy Kraushaar, Community Development Director; kraushaar@ci.wilsonville.or.us

No Updates Q4

Complete Congestion Mitigation Projects Related to Interstate 5

Project Owner

Eric Mende, Engineering Manager; mende@ci.wilsonville.or.us

Construction Contracts approved. Construction to begin in January 2018 and be complete by June 2018.

Explore Sustainable Funding For SMART

Project Owner

Dwight Brashear, Transit Director;; brashear@ridesmart.com

HB 2017 was passed by the Oregon Legislature in July and signed into law by the governor in August. HB 2017 is expected to provide sustainable funding for SMART beginning in January 2019. SMART is actively participating in the rulemaking for distribution of the new funds.

Advocate for Increased WES service

Project Owner

Dwight Brashear, Transit Director, brashear@ridesmart.com

Staff continues to engage TriMet regarding the possibility of increasing WES service. TriMet has develop a strategic plan requiring a \$400M investment, which would pay for double-tracking between Wilsonville and Beaverton for WES Train service. According to TriMet, double-tracking is required in order to increase WES service to 15-minute frequency. In addition, Wilsonville is working through the RTP process, advocating for mid-day, late night and weekend service on the WES.

Educate, Inform, and Monitor the Big Pipe Project

Project Owner

Eric Mende, Engineering Manager; mende@ci.wilsonville.or.us

Ongoing, bi-weekly coordination is occurring for “Big Pipe” installation under the 5th to Kinsman road project and the Garden Acres road project. Design of truck turning improvements at Kinsman Road/Wilsonville Road intersection (A WWSP commitment under the Ground Lease) has begun. Monthly Raw Water Facility (RWF) coordination meetings are being held. Geotechnical investigations and preliminary design (by WWSP) for RWF improvements are in progress and are being monitored by City and Veolia staff. A briefing to Council will be scheduled for February or March 2018.

Create a Database of City Plants with Recommendations of Hardy Plants Suited to the Area and Post on City Website

Project Owner

Delora Kerber, Public Works Director; kerber@ci.wilsonville.or.us

Kerry Rappold, Natural Resource Manager; rappold@ci.wilsonville.or.us

Staff is finalizing the plant database and developing reference plans for publically owned and maintained landscapes. This information will be added to the City’s website by March 2018.

Update City Website, Including a Coordinated Calendar for Councilor Attended Events

Project Owner

Andy Stone, IT Manager; stone@ci.wilsonville.or.us

Mark Ottenad, Public Affairs Director; ottenad@ci.wilsonville.or.us

The Website Redesign project was awarded to Aha! Design from Lake Oswego. The City project team that consists of representatives from Administration, Finance, Community Development, Library and SMART have met with the project team from Aha several times. Preliminary designs based on those discussions are in the process of being created. Once an overall design theme has been decided upon, usability testing with the public will take place. The project team is planning on bringing the design to work session in the March or April time frame for the Council's review. At this point, the new website is targeted to go live by the end of the fiscal year.

Continue to Negotiate with TriMet to Adjust its Service Boundaries

Project Owner

Dwight Brashear, Transit Director, brashear@rideshmart.com

Staff continues to engage TriMet regarding the realignment of their service area boundaries, and specifically, as it relates to Coffee Creek and Basalt Creek. Depending on what comes out of the HB 2017 rulemaking process, this matter may become a moot issue.

Update the Solid Waste Franchise Agreement and Consider Curbside Composting Options

Project Owner

Mark Ottenad, Public Affairs Director; ottenad@ci.wilsonville.or.us

Staff presented top-level recommendations at August 8 City Council work session for improvements to the solid-waste franchise agreement, and intend to bring specific suggestions to Council in November, with a first vote by Council on a new franchise agreement scheduled for December.